

North Sunderland Harbour



Person Specification for HARBOUR MASTER – North Sunderland Harbour

This document sets out the essential and desirable skills, knowledge and experience that are considered to be necessary to carry out the duties of the post effectively. It will be used in the short-listing and the interview process for the post. You should demonstrate in your application letter how you meet these criteria.

ESSENTIAL	DESIRABLE
<ul style="list-style-type: none"> • Demonstrable and recent success in a marine or port environment with a minimum of 5 years management experience. • Proven excellence in effective communication both verbally and in writing. • A high standard of personal organisation, time management and self-discipline. • Proven experience in the direct management and successful liaison with employees and regulatory authorities. • The ability to develop relationships and deal on a professional basis with all customers of widely varying personalities and social/professional standing. • Experience and ability to manage conflict (e.g. balancing priorities in line with stakeholder requirements) and dealing with exceptional circumstances. • Ability to cope and react well under pressure. • A comprehensive understanding and knowledge of the PMSC, relevant marine legislation and the running of a Ports Safety Management System. • A thorough understanding and application of modern risk assessment techniques. 	<ul style="list-style-type: none"> • Master Mariner CoC or equivalent. • Harbour Master/Port Management Diploma. • Ship or port security officer training. • First Aid Certificate. • Understanding of oil pollution contingency planning, ISPS code, waste management procedures. • An understanding of financial planning and budget management. • Full clean driving licence.

<ul style="list-style-type: none">• To be able to efficiently run the harbour on a day to day basis using both statutory and delegated powers including Bye Laws and Harbour Revision Orders behalf of the Harbour Commissioners.• An ability to understand and interpret shipping and port legislation.• Flexibility to work out of normal working hours when necessary.• To pass a basic medical examination.	
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