

Job Title: Harbour Master/Pilot

Responsible to: CEO and Board of Commissioners

Responsible for: Operations Staff

The Port of Lancaster is a busy commercial port based in the beautiful village of Glasson Dock, 5 miles south of the City of Lancaster. We are currently looking for an outstanding individual to join our small, dedicated team as a Harbour Master.

The postholder will be responsible for all marine operations to support the Chief Executive and Board of Commissioners in their aim to run a safe, efficient, effective, and sustainable port operation for the benefit of all stakeholders.

The ideal candidate will be in possession of a UKHMA/MCA Harbour Masters Certificate. Evidence of Health and Safety Training, further training such as Oil Spill Pollution and Port Facility Security Officer will be advantageous.

Key Responsibilities:

- Management of navigation and movement of all vessels in, out and around the port.
- Maintenance and operation of aids to navigations and navigable channel, including hydrographical surveys.
- Provision of pilotage, vessel traffic and port radio station services.
- Maintain and ensure compliance of systems for monitoring, reporting and measuring marine operations to support the implementation of corrective actions and enhancement objectives.
- Responsible for shoreside/marine interface safety and security.
- Support all Marine operations with auditing on compliance with the Marine Safety Management System, Port Marine Safety Code and associated legislation.
- Management of maintenance of harbour premises and property, NAABSA berths and quays.

- Develop effective relationships with a range of stakeholders, including but not limited to, Senior Managers, Marine Managers, Marine Pilots, Vessel Operations Teams, LPS Operators, Port Users, Stevedores and members of the wider port community.
- Implementation, in conjunction with the CEO, all Ports legislation requirements relating to harbour management, safety, security, waste management and pollution.

Person Specifications:

- A strong understanding of the Marine Operational environment, Vessel movements, Marine legislation, codes, and guidelines.
- Previous experience with Safety Management Systems.
- Previous experience in a shoreside leadership/management role.
- Previous experience of managing busy marine schedules.
- Previous experience of Health, Safety and Environmental policies, procedures and practices.
- Ability to prioritise multiple tasks, projects and change management in fast moving operational environment.
- Full Driver's License
- Ability to work under own initiative and as part of the team.
- IT literate.
- A flexible approach to working hours.

Hours – Full Time – 40 Hours per week Mon – Fri with flexibility required due to tides and vessel movements, therefore some night and weekend work is needed.

Contract – Substantive

Starting Salary: Circa **£65,000** depending on experience/qualifications

Closing date for applications: Wednesday, 30 November 2022

Please forward applications to **admin@lancasterport.org**