

**ORKNEY ISLANDS COUNCIL
DEVELOPMENT AND INFRASTRUCTURE
Marine Services and Transportation**



Position: Pier Operations Coordinator

**37 hours per week plus 10 hours contractual overtime per week over 20 weeks
Permanent**

**Salary: £36,290 - £39,981 (including Distant Islands Allowance and contractual overtime)
plus standby/Out of Hours Payment**

Marine Services are looking to recruit a well-motivated person with proven management and leadership skills to assume the role of Pier Operations Coordinator. You will provide line management support to the Pier Masters employed at Stromness and Kirkwall Harbours and you will be responsible for ensuring compliance with the ports' Safety Management System, associated emergency and operational plans and byelaws.

In order to fully meet the challenges of this post you should have experience serving in a position within the marine industry, harbours or hold a valid deck officer certification - minimum STCW Officer of the Watch (OOW). Additional training in International Ship and Port Facility Security code (ISPS), the Port Marine Safety Code (PMSC) and counter pollution would be advantageous.

You will be required to work under your own initiative, working within the operational procedures in place. You will also be required to manage, on a day-to-day basis, the many demands generated in a busy port environment.

Orkney Islands Marine Services is currently in the process of delivering on a forward-looking masterplan which will see the needs of our changing customer base met for the next 50 years. This role will be part of a small management team and will be actively involved in realising this plan.

Orkney Islands Council Marine Services is the Statutory Harbour Authority for the ports of Stromness and Kirkwall and the smaller ports of Scapa, Houton and Tingwall on the Orkney mainland. Stromness and Kirkwall Harbours are the primary ports which lifeline ferry services, to the outer Orkney islands and Scottish mainland ports, operate to and from on a daily basis. Both ports are popular cruise ship destinations and are at the centre of the marine renewable activities underway in Orkney waters. Local fishing fleet, commercial vessels, recreational vessels and coastal traffic all make for busy operational areas. Scapa Pier is the base for vessels servicing the oil port of Scapa Flow and also the import of fuel oils to storage tanks. Tingwall and Houton are busy inshore fishing and internal ferry port.

The workplace will be divided between Stromness and Kirkwall Harbours and a full UK driving licence is essential for this post. This post is subject to Basic Disclosure Scotland clearance. Training will be provided where necessary to the successful applicant.

Prospective applicants can discuss the post by contacting Richard Wild, Deputy Harbour Master (Operations), Tel: 01856 873636 or e-mail richard.wild@orkney.gov.uk **(Please do not submit a CV).**

Closing Date: Sunday 4 July 2021

Please note that interview expenses are not payable for this post.

Further information including a full Job Description may be found at:

<https://www.myjobscotland.gov.uk/councils/orkney-islands-council/jobs/pier-operations-coordinator-222512>